

**ARTISTS' WORKSHOP GALLERY
APPLICATION FOR MEMBERSHIP
Updated January 2018**

I, _____ wish to be considered for membership in the Artists' Workshop Gallery (AWG) and understand and agree to the following:

It is the applicant's obligation to attend two AWG monthly meetings, which are held on the Tuesday at 10 am before the First Friday Gallery Walk. These meetings do not need to be consecutive.

If after the meetings, the applicant wishes to become a member, an application form should be requested from a member of the Membership Selection Committee (MSC). The completed application should be returned to the Membership Committee Chair and an appointment with the Membership Selection Committee scheduled. The purpose of this appointment is to determine if the applicant's artwork is compatible with and an asset to AWG. The applicant will provide the committee with five (5) pieces of original artwork from which to make a decision.

Artists seeking membership may work in two-dimensional or three-dimensional art. However, if an artist is accepted in one of the above categories, he/she must also be accepted in the other. Acceptance in both categories required the member to pay an additional monthly dues amount.

After the prospective member has attended the first of two meetings, the applicant will be asked to promptly submit a short bio and digital images of their art. The Membership Chair will then send this information to the membership and request feedback before the next member's meeting. After the second meeting, the Membership Committee will interview the artist and review their work. They will then meet privately to vote on acceptance of the applicant, taking into account the comments received from the membership. The applicant will be notified shortly thereafter regard the status of their membership request. Once accepted, the member may then hang or display the work at a mutually agreed upon date, with the monthly fee prorated if needed.

Even though an individual's name has been added to the waiting list pool, AWG is under no obligation to act on the applicant's acceptance of membership, nor does the date of approval guarantee the order of acceptance. Those not accepted may apply again within one year. Further attendance at monthly meetings by those not accepted is not required nor encouraged until and unless they decide to reapply.

Membership Obligation: When the applicant is accepted for membership, they agree to a one-year obligation of participation and payment of Membership Fee and monthly gallery dues. Resignation from the Gallery prior to the one year obligation will result in forfeiture of the initial membership fee and pre-paid monthly gallery dues.

Membership Fees: A non-refundable new membership fee of \$100 plus three months gallery dues for the 1st, 11th and 12th month of your one-year membership obligation, all payable upon acceptance into the Artists' Workshop Gallery.

Probationary Period: During the first three months of membership, should the Artists' Workshop Gallery, at their sole discretion, conclude that new member for any reason is not a good fit, their membership may be terminated. Accordingly, their \$100 membership fee and pre-paid monthly dues shall be refunded.

The monthly membership dues are paid by the first meeting of each month. Dues may be prepaid. Membership may be revoked if a member is delinquent for a period of three months. A 10% late fee will be assessed for dues more than two months in arrears.

Each member is required to **work** at AWG the equivalent of two days a month. A minimum of two members are to work together for safety reasons. The first Friday of each month (4 am-9 pm) is designated as GALLERY WALK and requires a special shift of workers in addition to the “Featured Artists.” Four members are necessary to greet visitors, handle sales and inquiries, and assist with refreshments and clean-up. This shift is counted as one work day and applies to the “Featured Artists” as well.

Each member is responsible for signing up to work on the Gallery calendar. If a change is needed after the month that is in question, the member needs to contact the Vice President (VP) and make changes via the VP. If it becomes necessary to make a change during the present month, it is the obligation of the member to find a replacement and notify the VP of the calendar changes. The gallery calendar is accessible through the AWK website; however, only the VP is able to make changes to the electronic calendar.

All artwork displayed at AWG must be original and wired for hanging. Curators have the final say on the appropriateness of the art that is displayed. Members change out art and move paintings to the next panel every two months. Members of AWG display artwork at their own risk. AWG is not responsible for damages or loss of art work of any kind.

An artist will receive proceeds from the sale of his/her art, with a 23% sales commission deducted. The Treasurer cuts checks monthly and distributes them at the next month’s meeting.

The accepted New Member’s signature below acknowledges that they understand the application process and agree to comply with the membership guidelines, obligations and associated fees if accepted for membership.

New Member’s Signature

PLEASE PRINT LEGIBLY:

Name _____

Phone _____

Cell Phone _____

Address _____

Email _____

The above information will be printed in the AWG directory