

ARTISTS' WORKSHOP GALLERY Workshop Contract

I, _____, reserve the Artists' Workshop Gallery on _____ (date(s) and time(s))

I understand the fees structure (as outlined in the Workshop Guidelines, including minimum number of participants) and agree to pay said fees to the treasurer with my written report detailing the number of students per day.

I understand that I am responsible for the care of the gallery (participants must supply drop cloths).

I understand that I am responsible for any damage to gallery, and any damage to or loss of other artist member's work in the gallery.

I understand that I am responsible for participants providing their own supplies. Gallery supplies are not to be used for workshops.

I understand that I may choose the area of the gallery for my workshop and that I cannot move any of the gallery lighting.

I understand that I am responsible for contacting the co-chairperson with workshop date(s) and signing up on the calendar.

I understand that I will leave the gallery in the same condition at the end of each day and no supplies from participants are to be left in the gallery.

Artist Workshop Gallery Member Signature _____

Dated: _____

Print Name: _____